



Exam Supervision Policy

Mark ✓ where applicable.

- I understand that supervising an exam means I am responsible for the exam paper and Scranton answer sheet. By this I affirm that I will not in any way make any duplication of the exam sheet with any form of copying devices.
- I understand that the computer on which the student is taking the exam is:
 - Connected with uninterrupted internet.
 - Good working order.
- I confirm that the student will use a computer/laptop/tablet that is not his own.
- Venue is appropriate for taking the exam.
- I understand that the student do not browse the internet during taking the exam and supervise him or her during the examination.
- I read the examination procedures found here: <http://iqa.git.edu.mt/exam-procedures.htm>.

I also understand that:

1. The person taking the exam is the same person who applied for the class and confirm his or her identity if not known to me personally.
2. GIT has a standard to maintain and a quality assurance covenant with Maltese National Commission for Further and Higher Education to which I am committed to observe, including all the instructions concerning supervising GIT exams which are the back of the exam paper.

Today, _____

Proctor's Name: _____ Surname _____

Signature

Director signature: _____

Kindly inform the student/s to fill the survey form which is included with the exam if available.